

**Hilburn Drive Elementary General PTA Meeting Minutes  
May 31, 2007, 6:30 pm, Hilburn's Media Center**

**Opening, Ginger Mann**

- Ginger welcomed everyone and called the meeting to order.

**Principal's Report, Kristen Faircloth**

- Mrs. Faircloth welcomed everyone.
- We're working hard to finish the school year.
- Monday is Super Kids Day. Next week we also have our 5<sup>th</sup> Grade Celebration.
- Genise Nix is working on administering make-ups for the EOG tests.
- For the 4<sup>th</sup> Grade Writing Test, our number of students passing grew 14%-15% from last year.
- We are currently projected to start next year with 775 students, but we may start with 800 (or more).
- We're currently interviewing people for staff positions. We have recommended 3 people, one for 5<sup>th</sup> Grade, one for 3<sup>rd</sup> Grade, and one for 2<sup>nd</sup> Grade.
- Next year, we'll continue the professional learning committee. We're looking into the Lucy Caulkins writing program.

**Approval of Previous Meeting's Minutes, Marcia Gay**

- Minutes from the December 5, 2006 General PTA Meeting were voted on and approved by attendees.

**New Check-In Security System, Cheryl Fenner**

- The company that runs the Ident-a-Kid program is giving Hilburn a free computer program for us to use at our visitor check-in station. The program will increase security at our school by taking web-cam pictures of visitors and printing out their name badges.
- Hilburn needs to provide the computer to run this program and we are asking the PTA to provide us with funds for this purchase.

**Treasurer's Report, Tama Blackburn**

- We currently have \$24,385.37 in the bank.
- We are still paying for 5<sup>th</sup> Grade Celebration and Super Kids Day, but our account is in good standing.
- We currently have \$4700 left in the playground fund. We need to have a budget amendment to move some of this money to the Technology line item to pay for the new security system computer.
- Tama made a motion that we amend the budget to move \$800 from the Playground fund to the Technology fund. A vote was taken and the motion carried to approve this transfer.

**Recap of 2006-2007, Ginger Mann**

- We've had a phenomenal year!
- Ginger thanked the Board members for their service this year.
- The December newsletter had a comprehensive list of our PTA goals for the year:
  - For Family Involvement, we had skating, Bingo, restaurant nights, and Carnival.
  - For Outreach, we gave school supplies to children who needed them, and we had the Helping Hawks program.
  - For Communications, we provided the PTA newsletters (the last one will be coming out on Friday), the website, the student directories, and the student recognition programs.
  - Karen Nolfo and Laura Hebbard worked on staff and volunteer recognition. We recently had the teacher appreciation luncheon.
  - For Technology, we have purchased lap tops and will soon get digital cameras. We are looking into purchasing some classroom printers, so we are working with Mrs. Thomson on that.
  - For Classroom Needs, most of the teachers have taken advantage of the grants we gave them. Tama will contact the teachers who have not.
  - For Student Enrichment, we purchased a new A/R program for 3<sup>rd</sup> – 5<sup>th</sup> Grades. This program allows students to check out books from the public library and take A/R tests on them. We also had the Read-a-Bration week. We had two Book Fairs, Science Fair, and Cultural Arts programs. This year we were able to provide an additional arts program on calligraphy.
  - For Health and Fitness, we replaced a section of the lower grades' playground and the kids are enjoying it. We also provided dental screenings for Kindergartners and 1<sup>st</sup> Graders.
  - As you can see from this list, we met every PTA goal we set for this year.

### **Nominations, Stephanie Kelber**

- Stephanie presented the slate of officers for the 2007-2008 PTA Board:
  - VP of Communications, Karen McKee
  - VP of Publicity, Liz Lund
  - VP of Fundraising, Michelle Harmon
  - VP of Fundraising, Christy Yocina
  - VP of Student Recognition, Jill Mace
  - VP of Student Enrichment, Malea Thompson
  - VP of Family Involvement, Cindy Jacobson and Katie Cox
  - VP of Staff/Volunteer Appreciation, Laura Hebbard and Karen Nolfo
  - Secretary, Keri Logan
  - Treasurer, Tama Blackburn
  - President, Ginger Mann
- There were no additional nominations from the floor. The slate of officers was presented and closed.
- A motion was made to accept this slate of officers for Hilburn's 2007-2008 PTA Board. A vote was taken and the motion carried to elect these candidates.

### **Closing, Ginger Mann**

- Ginger adjourned the meeting.