

**Hilburn Drive Elementary General PTA Meeting Minutes
December 5, 2006, 6:30 pm, Hilburn's Multi-Purpose Room**

Opening, Ginger Mann

- Ginger welcomed everyone and called the meeting to order.

Approval of Previous Meeting's Minutes, Marcia Gay

- Minutes for the September 5, 2006 General PTA Meeting were voted on and approved by attendees.

Treasurer's Report, Ginger Mann

- We currently have \$28,663.19 in the bank. Thank you for your commitment and your volunteer efforts to help achieve this amount.
- Ginger referred attendees to the list of PTA accomplishments published in Hilburn's December PTA newsletter.

PTA Membership, Ginger Mann

- Ginger conducted the drawing for the PTA Membership drive grand prize. The winner was Shelli Moffitt.

Update for 2006, Ginger Mann

- The playground equipment for the K-2 playground has been ordered and paid in full. It will be installed over winter break.

Principal's Report, Kristen Faircloth

- Mrs. Faircloth welcomed everyone to the meeting.
- Our staff and our students have been busy.
- Thanks to Mrs. Overturf and to the chorus for tonight's performance. You may see the full chorus performance on December 14th at 7:00pm.
- We will be holding a lockdown drill on December 12th at 10:00am for about 10-15 minutes. We will be doing these drills on a regular basis so we'll be ready for an emergency. The December 12th drill will be code yellow, which means the doors will be locked and no one will be allowed to go in or out of the building. Next semester, a code red drill will be held.
- We have some up-coming staffing changes:
 - Teacher assistant, LeAnne Simpkins, has taken another position. We have hired a new teaching assistant, Sheree Robins.
 - Paula Clark had her baby, a girl named Sarah. Mrs. Clark plans to be out of school for between 3 months and the end of the year. We are currently

interviewing for an interim position. By January 2nd, we hope to have an interim music teacher.

- Kathy Sigmon will be retiring at the end of December. We are currently interviewing for her position. We have interviewed 17 people and have made a recommendation. We're currently working on the paperwork and hope to have the new teacher start on January 2nd.
- If you are interested in helping with our Helping Hawks program, please see Kelli Kirk. This program will help those in need at our school. The Helping Hawks display is in the front 2 cases of the school. Please pull a bird off the display if you want to sponsor a child. We will be available tonight if you would like more information about this program.
- Our winter break will be December 22 – January 2.

Closing, Ginger Mann

- Ginger adjourned the meeting.
- Following the meeting, we had a presentation on dental health.